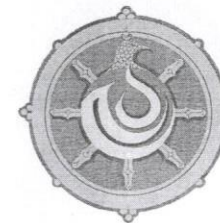




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Royal Government of Bhutan  
DAGANA DZONGKHAG ADMINISTRATION



DDA/HR-01/2020-2021/3778

April 5, 2021

**VACANCY ANNOUNCEMENT**

The Dzongkhag Administration, Dagana is pleased to announce the following posts on consolidated contract as detailed below:

SN	Position Title/ Subject	Position Level	Slots	Contract Period	Qualification Required	Placement	Remarks
Substitute Teachers for Teachers on Maternity Leave							
1	General	P5 B	4	6 months	BEd/PGDE/Graduates in relevant subject	Karmaling PS, Drujeygang CS, Gesarling CS, Lhamoizingkha CS	Preference to be given to BEd and PGDE candidates
2	English/History		2			Drujeygang CS & Lhamoizingkha CS	
3	Mathematics		1			Gesarling CS	
National Contract Teacher in place of Teachers on LTT/EOL							
1	General	P5 C	2	9 months	BEd/PGDE/Graduates in relevant subject	Daga PS & Balleygang PS	Preference to be given to BEd and PGDE candidates
2	Mathematics		1	20 months		Dagapela MSS	
3	English		4	9 months (1) & 20 months (3)		Namchall LSS, Tshangkha MSS, Drujeygang CS, Phekoma PS	
4	Accountancy		1	20 months		Daga Central School	
5	Economics		1	20 months		Dagapela MSS	
6	Geography		1	9 months		Tashiding LSS	





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**Royal Government of Bhutan**  
**DAGANA DZONGKHAG ADMINISTRATION**



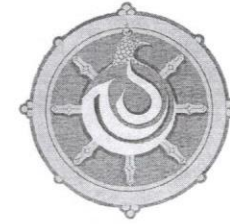
Support and Operational Staff							
1	Warden	S5 A	2	Till 31-Dec-2022	Class XII	Daga CS & Lhamoizingkha CS	
2	Library Asst.		3		Class XII with IT Knowledge	Lhamoizingkha CS, Gesarling CS, Tsangkha MSS	
3	Laboratory Asst.		2			Gesarling CS and Tsangkha MSS	
4	IT Laboratory Asst.		2			Daleythang LSS & Tsangkha MSS	
5	Admin. Asst.		1			Daga Hospital	
6	Store Asst.		1			Daleythang LSS	
7	Receptionist	O4 A	1		Class X	Dagapela Hospital	With min. 3years of driving experience
8	Driver		2	Class VIII with Driving License	Tsangkha Gewog Administration & Drujeygang PHC		
General and Elementary Service							
1	Cook	GSP	4	Till 31-Dec-2022	Not required	Daga PS(2) and Pangna PS (2)	
2	Jhali Phumi	GSP	1			Dzongkhag Administration	
3	Caretaker	ESP	8			Dzongkhag Administration (5), Bjurugang PHC (1), Daga CS (1), Gesarling CS (1)	
4	Security Guard	ESP	1			Dagapela Hospital	
5	Cleaner/Sweeper	ESP	1			Gesarling CS	
6	Garbage Compacter	ESP	1			Dzongkhag Administration	





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Royal Government of Bhutan  
DAGANA DZONGKHAG ADMINISTRATION



Interested Bhutanese citizens who meet the eligibility criteria may apply for the relevant post along with the following documents (hard copy) to the HR Section latest by April 19, 2021.

- i. Civil Service Employment Application Form (can be downloaded from RCSC website);
- ii. Copy of citizenship Identity card;
- iii. Copies of academic transcripts and certificate (Class X, Class XII & Degree/PGDE/B.Ed.);
- iv. Copy of valid Medical fitness certificate;
- v. Passport size photograph (should be pasted on employment application form);
- vi. Copy of valid Security clearance certificate;
- vii. No objection certificate, if employed; and
- viii. Copies of relevant training certificates.

**Note: Submission of documents beyond the stipulated deadline will not be entertained.**

Please contact HR Section at 06-481008/481187 during office hours or visit Dzongkhag Website ([www.dagana.gov.bt](http://www.dagana.gov.bt)) for details.

