



དཔལ་ལྷན་འབྲུག་གཞུང་།
དར་དཀར་ན་ཇོང་ཁག་བདག་སྐྱོང་།
ROYAL GOVERNMENT OF BHUTAN
Dzongkhag Administration, Dagana

Letter No.

Date:

Note for Travel Approval

Sector/Gewog (select)	Land Record			
Type of tour (select)	Orientation/seminars/workshop and others			
Financing (select)	RGoB			
Name of activity, for work charge				
Specify the Purpose/Justification				
Name of Officials	CID No.	Designation	Transport Mode (select)	Travel Period (From - To)
			Car pool (no mileage)	
			Car pool (no mileage)	
			Car pool (no mileage)	
			Car pool (no mileage)	
			Private Vehicle	
			Private Vehicle	
			Private Vehicle	
			Private Vehicle	

Head of Unit/Applicant

Sector Heads

Approving Officer